

SARS-CoV-2 Gathering Plan Outline

Fill in and share this document with a representative from each bubble group. Everyone who will be attending should be briefed on its contents and reply with consent before _____. List names by activities for additional clarity.



Households

Name	Role	Contact information



Order of Events

Arrival – Parking instructions? Door / greeting instructions? What to do with coats?

Bubble zone locations – if you're keeping them separate - how to reach them? Signals for when someone wants to leave their bubble?

Food handling. Are guests bring food? Is the host supplying it all? Where will it be located? How do guests interact with food retrieval?

How are horderves / snacks served?

Placing them where and how will people access them?

How is the main meal served? Where do people sit to eat?

Conclusion. Estimated end time? Who is in charge of clean-up? Will there be someone packaging and handing out left overs?



Event Policies

Masking – who, what, when,
where, how?

Distance – are you
designating distance? How?

Time – how are you
measuring it?

Ventilation – what year was
heating / air conditioner unit
built? When was the filter
last changed? Will doors and
windows be open? Fans
running?

Talking – how long? How
loud?

Bathroom Use – Are you allowing guest to use it? If so, for how long? Is there a time it should be left empty (with the vent fan on)? Are there cleaning procedures you want them to do before and after using it?



Unexpected Contingency Plan



Tracking

Use this area to for notes as
you check on your guests
through Dec. 11th, the post
event quarantine period.
Make it available to Contact
Tracers if needed.

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Current status updates

